

## 2017-2018 St. Columbkille Family Handbook – Code of Conduct

### CODE OF CONDUCT

One of the most important objectives of the faculty and staff at Saint Columbkille School is to educate all the students in a Catholic Christian atmosphere with a spirit of dignity and justice.

We believe in order for students to meet the challenges that they will face in our society and to grow in genuine adult maturity, the development of self-discipline and individual responsibility is essential. We further believe that with a desire to follow the teachings of Jesus, the students will develop a personal code of moral values and will practice Catholic Christian values that will serve them all of their lives as well as benefit those with whom they live and work.

The conduct and discipline policy of Saint Columbkille School has been established in order to ensure the rights of each student to an education in a calm, safe, and secure environment and to provide guidelines for appropriate behavior. Students are expected to respect these rules in school, on the playground, at bus stops, on field trips, at school-sponsored events, or anywhere students are representing Saint Columbkille School. The support and cooperation of parents/guardians is essential in promoting and affirming appropriate student behavior and in accepting the consequences of code violations.

Students who hear of or know of a school discipline violation must report this immediately to a school faculty/staff member. The violations of the conduct and discipline codes that will result in disciplinary action, detention, suspension, or expulsion include but are not limited to the following:

1. Bullying, disrespect, fighting, assault, intimidation, threats, sexual harassment
2. Cheating, plagiarism, forging signatures, falsifying information, extortion
3. Vandalism, destruction of property, theft, initiating false alarms
4. Profanity, obscenity, any gang-related activity
5. Possession and/or use of weapons, firearms, matches, lighters, knives, fireworks, inhalants, drugs, drug paraphernalia, alcohol, tobacco, white-out, aerosols, laser pointers
6. Disruptive behavior or misconduct in church, classroom, bus, playground, halls, gym, cafeteria, during safety drills, or on field trips
7. Violation of the Acceptable Use Policy
8. Continual lack of responsibility regarding class work and class policies
9. Habitual tardiness, unwarranted absenteeism and truancy
10. Leaving or being absent from the room or area without permission from a supervising adult
11. Inappropriate public display of affection
12. Chewing gum, eating outside of the cafeteria without permission
13. Dress Code violation
14. Family Handbook violations

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Students who do not follow the rules will be provided an appropriate consequence, which may include one or more of the following:

1. Verbal reprimand
2. Teacher/student conference
3. Call or note to parent/guardian
4. Appropriate Code of Conduct Violation: Dress Code (Green Slip), Discipline Card (Pink Slip), Severe Discipline Card (Blue Slip).
5. Detention –Parents will be notified at least one day prior to detention. Parents will be responsible to make arrangements for getting the student home. If a student does not serve detention at the assigned time, a possible suspension may result.
6. Teacher/student/parent/principal conference
7. Teacher/student/parent/principal/pastor conference
8. In-School Suspension, removal from sports activities, field trips, etc. Call will be made home to parents.
9. Out of School Suspension: This may be deemed necessary when other disciplinary measures have been utilized. A phone/in-person parent/principal/and/or pastor conference will occur. Students will not be permitted to make up classroom work on this day.
10. Expulsion –Expulsion of a student from school is a serious matter and will only be used when absolutely necessary. In some cases the principal and/or pastor may deem an action by a student so severe that it would result in immediate expulsion from school. The decision is the right and responsibility of the principal and/or pastor.
11. Students who threaten to inflict harm to self or others will be suspended and not considered for readmission to school until a comprehensive mental health evaluation/risk assessment has been conducted by a psychiatrist/psychologist. A written report from the health care professional will be provided to the principal determining whether the student does or does not pose a danger to self or others. The principal and pastor will then make a decision regarding re-admission of the student to the school.
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