

St. Columbkille PTU Meeting

May 9, 2017

Opening: Brenna Mazanek began the meeting at 7:02pm with a prayer. This meeting was held in the Parish Center. There were 26 members present.

Minutes: A motion was made by Chris Bura to dispense with reading the minutes from the April 2017 meeting. Becky Bryda seconded, all were in favor, and the motion carried.

Treasurer's Report: There is \$18,458.89 in checking. The profit from fish fry was \$10,580.31. The forthcoming financial commitments are buses (approx \$3,000), teacher stipends for the clubs (\$2,000), and graduation (\$1,500). Brenna Mazanek will get more information regarding buses and teacher stipends before we pay for these items.

Correspondence: Thank you note from Angela Talion.

Fish Fry Recap: Chaired by Angela Talion and Kammy Shuman. There were 6 fish fries that made a profit of \$10,580.31. This year's fish fry profited about a \$1,000 less than last year. The second week had the highest sales and the third week (St. Patrick's Day) had the lowest. The profit on soda pop was almost double because it was controlled better this year. Lisa Beilstein brought up the idea of having a weekly gift card or prize raffle for any fish fry volunteers during that week. Thank you to Angela Talion and Kammy Shuman for all of their hard work over the years on the Fish Fry.

Sacrament Celebration Lunch: Chaired by Yvonne Chmielewski. The lunch will take place on Friday, May 12th. Yvonne received approval from Mrs. Cerny to include the 2nd and 8th graders in this lunch. The students will bring a sandwich. PTU will supply pretzels, fruit roll ups, popsicles, drinks, and gift bags containing a prayer card, cross pin, & chocolate cross. The total spent is \$160.

Mother Son Date Knight: Chaired by Lisa Kane. This event will take place on Saturday, May 13th from 6pm – 9pm at Pazzo's. There are currently 128 attending but this count will go up because additional forms have been turned in. The 7th graders are doing the raffle baskets.

Curriculum Night: Update provided by Brenna Mazanek. Curriculum Night is on Tuesday, May 16th at 7pm. Mrs. Cerny agreed to a PTU table for curriculum night. Kelly Tomaro and Stefanie Avery will create the table decorations. There will be a handout for parents containing the dates of PTU events for Summer/Fall 2017. Yvonne Chmielewski also plans to have a table about Fish Fry at Curriculum night.

Mrs. Early's Retirement: A motion was made by Jill McAuley to give a \$100 gift to Mrs. Early for her retirement. The motion was seconded by Nancy Messick, all were in favor, and the motion carried.

Mrs. Banyas Retirement: PTU will send a card congratulating Mrs. Banyas on her retirement.

8th Grade Graduation Reception: Chaired by Sarah Krause. This event will take place on Tuesday, May 30th after the graduation ceremony. Volunteers are still needed for set up (starting at 2pm) and clean up. Bakery donations are also needed. Sarah is also looking for stars that were previously purchased at Party City but are no longer sold there.

Mini Olympics: Update provided by Brenna Mazanek. This event will take place on Wednesday, May 31st. PTU needs to purchase hot dogs, buns, & popsicles. Jackie Wegrzynowski normally orders the other food items and the regular kitchen helpers will be there to help with event.

Summer Uniform Resale: Chaired by Stefanie Avery. This event will take place on Saturday, July 29th and drop off will be Friday, July 28th. There will be an admission charged and refreshments sold.

Triathlon Fundraiser: This event was proposed by Brenna Mazanek. This will be a new fundraiser that incorporates reading, movement, and dance with each of these components being 40-50 mins in length. There will be a theme for the fundraiser (for example basketball) and it will most likely be a half day event. There will be different donation levels with corresponding prizes. If the first donation level is met, the prize will be a t-shirt. At additional donation levels, they will get a specific prize. Need several volunteers and teacher involvement. Brenna Mazanek and Jill McAuley will create a detailed plan for fundraiser and present it to Mrs. Cerny for approval.

Fundraising: PTU is interested in focusing their attention on specific fundraising events to maximize their success. It was determined that the PTU will focus on the following fundraising events next school year: Little Caesar's (will do twice), Triathlon Fundraiser, and Trivia Knight. A new duct tape fundraiser was proposed by Jennifer Hesch and PTU will look into this for possible inclusion. If we do the duct tape fundraiser, Jennifer Hesch volunteered to be the chair. Also, Stefanie Avery received an email about a coupon book. The book would cost \$25.00 to purchase and we can earn \$12.50 per book sold. It was not determined if we will do the coupon book fundraiser.

Assembly: One main goal of of PTU next year is to have an assembly. The assembly may be done during Catholic Schools Week.

Gym Renovation: Presented by Holly Davidson. Father Jamie would like to renovate the gym at St. Columbkille. The gym will be renovated in phases. The first phase will involve the lights and ceiling, and will cost about \$20,000. The goal is to have the first phase completed before the students return to school in August. Father Jamie is hoping each organization will donate some money. He would like to pay for the first phase without asking the parish for money. Brenna proposed donating \$2,000 to the gym renovation and Marge agreed that would be possible. PTU may donate more money down the road. A motion was made by Chris Bura to donate \$2,000 for the gym renovation. The motion was seconded by Jill McAuley, all were in favor, and the motion carried.

Spanish Teacher Funds: PTU helps to pay for the Spanish Teacher. Currently PTU pays about \$11,500 for the Spanish Teacher each school year. There was a discussion about whether PTU should be paying this amount or if it should be paid by the school. Brenna scheduled a meeting with Mrs. Cerny to discuss this topic.

Volunteer Incentive Program: Presented by Jill McAuley. This is a reward system through which PTU volunteers earn points for performing certain activities throughout the school year. The goal is to increase the number of active volunteers and to diversify the leadership roles. The program will run from June through May. For every 5 points earned, an entry is given for a raffle that happens near the end of the school year. The first prize is \$500 funded by the Key Bank grant for 2017. The second prize is \$250 and will probably be funded by a Key Bank grant for 2018. There will also be incentive prizes awarded for every 5 points earned. The point system and rules will be widely published. Board members are ineligible for raffle prizes but may be able to earn incentive prizes. The volunteers must

sign in on the provided sign in sheets for each activity to get credit and it is their responsibility to do so. Jill McAuley and Brenna Mazanek would administrate the program the first year. Jill McAuley will submit the program to Mrs. Cerny for approval.

General Resale: This event will be co-chaired by Jill McAuley and Becky Bryda. They are planning on having the resale on Saturday, September 30th with drop off on Friday, September 29th.

Goodies for Grandparents: Chair is Stacey Brubeck. This event will take place on Wednesday, September 6th & Thursday, September 7th. The students will be broken up by alphabet for each date.

Committee Heads: Committee chairs are still needed for Trunk or Treat, Breakfast with Santa, & Teacher Appreciation Lunch. Lisa Beilstein volunteered to chair the Teacher Appreciation Lunch.

Babysitting at Meetings: There was a poll taken on Facebook about babysitting being offered at the PTU meetings. There were only 15 votes and most votes were for no babysitter needed.

Mrs. Langley: Mrs Langley is getting married in the Fall. It was proposed that PTU send a card and possibly a gift card. PTU will revisit this idea once next school year begins since Mrs. Langley is getting married in the Fall.

Gift Card Program: Chris Bura administers this program. She needs more volunteers to sell gift cards at mass, especially the 7:30am and noon masses. There will be a form asking for more volunteers in the Thursday folders. PTU will give points for this on the Volunteer Incentive Program to help increase volunteering.

PTU Dates for Summer/Fall 2017:

Thursday, June 15th – St. Columbkille Kalahari Discount Day

Saturday, July 29th – Uniform Resale (Drop off on Friday, July 28th)

Wednesday, September 6th & Thursday, September 7th – Goodies with Grandparents

Saturday, September 30th – General Resale (Drop off on Friday, September 29th)

Friday, October 13th – Junior High Dance

Friday, October 27th – Trunk or Treat

Saturday, December 2nd – Breakfast with Santa

Next PTU Meeting: There will be no PTU meetings during the summer. PTU is looking at making the meetings on the 2nd Tuesday of each month once the school year starts.

Adjournment: There being no futher business, the meeting ended at 8:19pm.

Submitted by:

Vanessa Passalacqua

Recording Secretary