

## ***St. Columbkille PTU Meeting***

***NOVEMBER 17, 2015***

### **Minutes**

**Opening:** Sarah Krause opened the meeting at 7:06 p.m. with a prayer. This meeting was held in the Parish Center. There were 12 members present.

**Minutes:** A motion was made by Leeann Hochevar to dispense the reading of the minutes from the October 20, 2015 meeting. Kristy Monaghan seconded, all were in favor, and the motion carried.

**Treasurer's Report:** Our balance is \$18,797.47 as of November 17, 2015.

**Correspondence:** Thank You's were received from the teachers for the Science Assembly.

**Box Tops:** Box Top revenue for October was \$551.70. PTU will run a box top contest in November. December turn in is December 11<sup>th</sup> and dress down is December 18<sup>th</sup>.

**Pay for it:** The program started in October and is running well. There is an app that can be installed on cell phones for quick account replenishment. Also, on the account profile page there is a box that can be checked to send e-mails when the account balance is getting low.

**Membership:** PTU Membership drive went well. There have been over 100 members' sign up. There is a dress down pass being awarded to all families that joined PTU by October 31<sup>st</sup> with the dress down day November 20<sup>th</sup>. Leeann has sent dress down passes to the teachers to hand out to the children.

**Cook Book Fundraiser:** The event is being chaired by Michelle Finkle and Michelle Martin. A cookbook will be assembled using recipes from St. Columbkille parishioners. The goal is to have the book ready for sale at the Craft fair which will take place November 29<sup>th</sup>. The books will be sold for \$10 each or 3 for \$25. The funds raised will go towards the purchase of new desks. Volunteers will be needed to sell the books at the craft fair as well as before and after masses on December 5<sup>th</sup> & 6<sup>th</sup>. Books will also be sold at the Credit Union and Rectory.

**Breakfast with Santa:** Natalie Berridge and June Zeszut will co chair this event which is being held on Saturday, December 5, 2015 from 9:00 a.m.-12:00p.m. A volunteer is needed to play Santa this year. Donations for baskets are needed. Many volunteers will also be needed especially cooks. Setup will take place on Friday, December 4, 2015 at 3:30.

**Pixie Shop Dates:** The dates for the pixie shop this year will be Tuesday and Wednesday, December 15<sup>th</sup> & 16<sup>th</sup>, which is the last week of school before Christmas vacation. Kids will be told to bring their envelope with money in on the Friday before. Volunteers are needed for set-up on Sunday-Time to be determined. Volunteers are also needed for Tuesday and Wednesday, especially Tuesday. Wrapping paper, name tags and tape are all needed. Forms will go home the first and second weeks in December.

**Open House:** Open House is scheduled for Sunday, January 31, 2016. It will take place from 11:30-1:30. Volunteers will be needed. Info tables will be set up in the gym like last year's event.

**Used Uniform Sales:** Will take place Saturday, January 30, 2015. This is the first year PTU has held a uniform sale during the school year.

**Recycling:** PTU was having problems receiving timely payments from the current recycling company. Sarah Krause has terminated the contract and entered into a contract with a new company in hopes of timely payments. The new Company is River Valley Recycling Company. They will be delivering new bins and will be paying monthly.

**Teacher & Staff Christmas Gifts:** A motion was made by Kristy Monaghan to give a \$25 Christmas gift to the teachers and staff. The motion was seconded by Kammy Shuman, all were in favor, and the motion carried.

- **Upcoming PTU Events:**

- ***Breakfast with Santa-Saturday, December 5, 2015***
- ***Pixie Shop- Tuesday and Wednesday, December 15-16, 2015***
- ***Open House, Sunday, January 31, 2016***
- ***Trivia Knight-Saturday, March 5, 2016***

**Adjournment:** There being no further business, the meeting adjourned at 7:57 p.m. The next meeting will be held in December 15, 2015.

*Submitted by:*

*Kristy Monaghan  
Recording Secretary*